POLICY

The Flinders Ranges Council is committed to achieving a high level of pro-active Work Health and Safety (WHS) management in line with the Council's Strategic Management Plan objective of responsible business and people management.

The organisation is committed to providing a WHS Management system that:
- Promotes and facilitates pro-active identification of hazardous work.
- Provides mechanisms to ensure risks arising from the work are eliminated in so far as is reasonably practicable or, where that is not reasonably practicable are controlled so far as is reasonably practicable.
- Before work is undertaken, to ensure, so far as is reasonably practicable, the safety of workers and others and legislative compliance.

To meet this commitment, the organisation has implemented a hazardous work system that consists of this policy and a number of specific procedures such as:
- Confined Spaces Management Procedure
- Isolation Lock out Tag out Procedure
- Hot Work Procedure
- Excavation and Trenching Procedure
- Manual Handling Procedure
- Prevention of falls Procedure
- Work Zone Traffic Management Procedure
- Inclement Weather/Heat Stress Procedure
- Remote/Isolated Work Procedure
- Hazardous Chemicals Procedure

The organisation will regularly review in consultation with affected workers (and their representatives), subject area experts and other duty holders (as necessary):
- The effectiveness of this policy and supporting procedures to identify opportunities for continuous improvement.
- Adherence to this policy and the supporting procedures and take appropriate action where non-compliances are found.

Note: The use of Hazardous Work as a title for this policy is not intended to imply that this policy addresses all the aspects included within Chapter 4 of the WHS Regs 2012, although some aspects may be common.

RESPONSIBILITIES

The *Senior Leadership Team* are accountable for checking that adequate resources are identified and provided to enact this policy and supporting procedures effectively.

Supervisors/Managers are accountable for:
- Bringing this policy and supporting procedures to the attention of affected workers in their area
- Monitoring through their supervisory activities that the policies and procedures are adhered to. Checking workers in their area have had appropriate training to undertake the activities identified within this policy and supporting procedures.

Affected workers are accountable for:
- Adhering to the requirements of this policy.
- Cooperating with procedures, or report any inability to do so to management at the earliest opportunity.

Electronic version on the Intranet is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

Page 1 of 2

LEGISLATION

South Australian Work Health and Safety Act, 2012
South Australian Work Health and Safety Regulations, 2012
Local Government Act, 1999

REFERENCES

Australian Standard 4801
Return to Work SA (formerly WorkCover) Performance Standards for Self Insurers (PSSI)

REVIEW

This WHS Hazardous Work Policy shall be reviewed by The Flinders Ranges Council WHS Committee at minimum within three (3) years of Issued Date (or on significant change to legislation or aspects included in this policy that could affect the health and safety of workers).

SIGNED: …………………………….   ……………………………………
         CEO   Chairperson, WHS Committee

         Date: _____/_____/_____   Date: _____/_____/_____

Document History:	Version No:	Issue Date:	Description of Change:
	1.0	Sept 2009	New Document, September 2009
	2.0	5/4/13	Terminology changes to reflect 2012 WHS act and Regulations. Examples include; OHS to WHS and employee to worker where appropriate
	2.1	12/4/13	Update of names of subordinate procedures to reflect updated documents.
	3.0	29/07/15	Changed vision statement to Organisation purpose in first paragraph. Updated WorkCover references to Return to Work SA Added opportunity for Council to add elements in the specific procedure list. Changed minimum review timeframe from 2 years to 3 years