



**The Flinders  
Ranges Council**

## **SECTION 221 – APPLICATION TO UNDERTAKE WORKS ON COUNCIL LAND**

**Application for PERMIT to undertake works that impact on Council Infrastructure, Council Streets or Roads or Council controlled land under the Local Government Act 1999**

An Application Form must be submitted, and the fee paid, with a minimum of 5 WORKING DAYS notice prior to the works commencing. The completed form can be returned to the Council Office, emailed to [council@frc.sa.gov.au](mailto:council@frc.sa.gov.au) or posted to PO Box 43, Quorn SA 5433.

The following application is for undertaking works on Council Land. Any work that is required to be carried out on Councils land requires separate approval before any work can commence. The Flinders Ranges Council's Works Department manages all approvals to ensure that work is carried out in a safe manner and that hazards/risks are minimised.

Careful consideration needs to be taken in to account when planning the location of your proposed works. As the applicant it is your responsibility to ensure that there are no public utility infrastructures such as underground cables, pipes etc in the vicinity of the work. This can be obtained by calling DBYD (Dial Before You Dig) on 1100 or by making an online enquiry at [www.1100.com.au](http://www.1100.com.au) . Councils Works Department will provide Councils service locations upon approval.

Approval needs to be obtained for any work that is on Council property i.e. verge/footpath which may include driveway construction, concrete/paved footpaths, private stormwater outlet to kerb, underground electrical services, landscaping, temporary occupation of Council land, traffic management and other miscellaneous work.

As the applicant/contractor you may be required to provide a current Public Risk Insurance Policy (minimum cover \$20,000,000) and understand that you are responsible for any damage caused to Council land and Public Utilities that may occur from your proposed work. Please ensure you read and understand all conditions attached to your permit prior to commencing work.

A fee does not apply (GST exempt) for application, this does not include the fee for a Section 222 Permit. Cost of council work will be agreed upon between FRC and applicant, where a contractor can't be arranged to perform the work.

Should you have any questions in regards to your Section 221 application, please call Council on (08) 8620 0500 or email [council@frc.sa.gov.au](mailto:council@frc.sa.gov.au).

I/We:

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Of:

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Phone Home: ..... Mobile: .....

Email Address:

.....

With work at the property address:

☐

As stated above; or

☐

As detailed below

Street No: ..... Lot No: ..... Street Name: .....

**The proposed works are as follows (please tick whichever is applicable):**

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A. Construction on concrete crossover – vehicle access crossing

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B. Construction of concrete or paved driveway [Concrete/Paved]

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C. Construction of concrete or paved footpath [Concrete/Paved]

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D. Installation of underground electrical services

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E. Installation of stormwater pipe to kerb (Council will supply Kerb Adaptor at no charge)

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F. Landscaping verge (tree planting/grass/garden beds/other)

☒

G. **Crusherdust (request to place on verge only)**

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H. Temporary fencing, scaffolding etc.

☐

I. Encroachment including Veranda, Awning, Pergola, Sign, Footing, Balcony (all require a Development Application)

☐

J. Other: (details)

**Details and specifications for the proposed works:**

- Council will supply determined amount
- Applicant to spread within 30 days or risk having the material removed
- Material once spread, to be wet and compacted in some form

**Layout Plan:**

identify house number and street

mark any trees or services of note as per below and location where material required

Street Name

House No.

House No.

House No.

Street Name

Street Name

Stobie Pole

Tree

Service Pit

**I, the Property Owner,** acknowledge that I have read and understood the Permit conditions and as the Permit Holder agree to abide by the Road and Verge Authorisation Permit and General Conditions and any additional Special Conditions of this Permit and shall ensure that all works will be undertaken in accordance with this permit.

Property Owner Signature: ..... Date: .....