Unconfirmed Minutes of the Annual General Meeting held:

8 September 2017

Kadina Football and Netball Clubrooms 1 Doswell Terrace Kadina

The meeting was declared open by the Chair at 10.02am on 8 September 2017 at the Kadina Football and Netball Clubrooms 1 Doswell Terrace Kadina

1.0 Meeting Preliminaries

Present

Board members: Mayor Bob Sloane (Barossa), Mayor Cynthia Axford (Barunga West), Mayor Paul Thomas AM (Copper Coast), Mayor Peter Slattery (Flinders Ranges), Mayor Peter Mattey - Chair (Goyder), Mayor Bill O’Brien (Light), Mayor Colin Nottle (Mount Remarkable), Acting Mayor Hank Langes (Northern Areas), Chairman Kathie Bowman (Orroroo Carrariton), Mayor Ruth Whittle OAM (Peterborough), Mayor John Rohde (Port Pirie), Mayor Rodney Reid (Wakefield) and Mayor Ray Agnew OAM (Yorke Peninsula).

In Attendance

Cr Michael (Bim) Lange, (Barossa), Mr Martin McCarthy (CEO Barossa) Mr Andrew Cole (CEO Barunga West), Mr Peter Harder (CEO Copper Coast), Mr John Coombe OAM (CEO Clare and Gilbert Valleys), Mr Colin Davies (CEO Flinders Ranges), Mr David Stevenson (CEO Goyder), Mr Wayne Hart (CEO Mount Remarkable), Mr Colin Byles (CEO Northern Areas), Mr Peter McGuinness (CEO Peterborough), Mr Jason Kuchel (CEO Wakefield Regional), Mr Davin Lambert (Local Government Finance Authority), Mr Chris Russell (Local Government Association), Ms Kelly-Ann Saffin (CEO RDA Yorke Mid North) and Mr Simon Millcock (CEO Legatus Group).

Apologies

Mayor Denis Clark (Northern Areas) and Mayor Allan Aughey OAM.

CEO’s Mr James Miller (Adelaide Plains), Mr Brian Carr (Light), Dr Andrew Johnson (Port Pirie), Mr Stephen Rufus (Orroroo Carrariton) and Mr Andrew Cameron (Yorke Peninsula).

Mr David Whiterod (Office of Local Government) and Mr Trevor Naismith (Regional Director Northern and Yorke NRM)

1.1 Opening

The Chairman declared the meeting open at 10:02am

1.2 Welcome to the District Council of the Copper Coast

Held over till ordinary meeting.
1.3 Authorisation of voting delegates

The meeting noted that the Legatus Group CEO has received written correspondence from Northern Areas Council to advise that Mayor Denis Clark is on leave from the Council and Deputy Mayor Hank Langes is Acting Mayor. As such Deputy Mayor Langes as the Acting Mayor is the current principal member of the Northern Areas Council for the Legatus Group.

1.4 Confirmation of Previous Minutes

Minutes of the 2016 Annual General Meeting held on Friday 19 August 2016 at the Port Broughton Bowling Club were tabled.

Motion: That the minutes of the 2016 Annual General Meeting held on Friday 19 August 2016 at the Port Broughton Bowling Club be taken as read and confirmed.

Moved: Mayor Rodney Reid   Seconded: Mayor Cynthia Axford

CARRIED

1.5 Business Arising Not Otherwise on the Agenda

Nil

2. Annual General Meeting

2.1 Chairman’s Annual Report 2016/17

Good Morning Mayors and Chairs,

It has been my pleasure to serve as your Chairman in 2016/17 and I would like to take this opportunity to report on some of the highlights from the year. We developed and adopted a suite of major policies in education, health, national resource management, regional development, roads and infrastructure, sports and recreation. It is however important now as we move closer to the State election that our major polices reflect our regional needs.

The Roads Infrastructure Advisory Committee undertook the 2017/18 Special Local Roads program and it would appear from notice received yesterday that our application this year has been successful.

Our battle to see a quality outcome to the NRM Levy debacle remains unsatisfactorily resolved, but that wasn’t from the lack of effort put in across the local government sector and in particular our region. But rather a broader misunderstanding by Minister Hunter to see that local government shouldn’t be burdened with the necessity to collect a state tax which seemingly then bears little to no resemblance to the costs of delivering services on the ground by his department and NRM boards alike.

On a similar note work to reduce the red tape and improve efficiency in Crown lands has continued, albeit been met with echoes of complexity and time delays from the state government.
The region has been proactive in supporting the challenges and changing environment our regional and rural hospitals and health services find themselves in. Without these critical services, the very foundations of our towns are continuing to be threatened.

Our effort to encourage and foster closer working relationships with the RDA were slowed when the federal government announced a national review. The review is now complete and it would appear little significance will come of it. However, we remain close allies and maintain local government can be a continuing catalyst for efficient and effective delivery of economic development across the region.

The work the region has done to have rubble royalties removed has made significant progress over the year. This is a shining example of how our region has been able to garner support across the entire state through perseverance and collaboration. It is also an example of how the LGA can work closely with regions in a support role.

Our Charter was reviewed and there are still some minor amendments to make, but given this has been the most substantial change in the Charter for many years I’m pleased Councils have worked positively toward improving our governance.

The Regional Transport Plan 2030 is due for completion soon; this work will help improve the understanding and complexities of our regional road transport networks, their purpose and the users. There are ever increasing size vehicles using regional Council roads to move large volumes of agricultural products. Also, the burgeoning tourism and community connectivity needs.

The Mega Trends Forum was held earlier this year in association with the RDA and NRM, the region hosted a very successful day and the key note speaker Dr John Hewson was blunt and insightful about politics and business in South Australia and nationally.

In closing we have also appointed a new CEO, I hope Simon is settling in and wish him well.

Motion: That the Chairman’s Annual Report 2016/2017 be received.
Moved: Mayor Rodney Reid Seconded: Mayor Cynthia Axford CARRIED

2.2 Annual Report 2016/2017

The CEO had distributed with agenda and tabled at the meeting the 2016/2017 Annual Report.

Motion: The 2016/2017 Annual Report as presented be received and adopted as the Legatus Group Annual Report for 2016/2017.
Moved: Mayor Peter Slattery Seconded: Mayor Cynthia Axford CARRIED

2.3 Annual Financial Report 2016/2017

The Annual Financial Report as prepared by the Regional Council of Goyder Finance Manager Mr Griff Campbell, it was an agenda item at the Legatus Group Audit and Risk Committee meeting held on 10 August 2017 and was audited by the Independent Auditor Mr Ian G McDonald. This was distributed with the agenda and tabled at the meeting.
Motion:
That the Legatus Group annual financial statement for the year ending 30 June 2017 presents a fair view of the state of the financial affairs of the Legatus Group and that the board adopt the annual report and the financial statement.

That the Legatus Group writes to the Auditor Mr Ian G McDonald FCA, Creative Auditing, Henley Beach South Australia advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.

That the Legatus Group continue with the Goyder Council to provide their financial management services.

That the Legatus Group write to thank Mr Griff Campbell for the services provided to Legatus Group for their financial management.

The Legatus Group retain Mr Ian G. McDonald as Auditor for the year ending 30 June 2018.

That the Legatus Group increases the Assets threshold from $1,000 to $5,000.

Moved: Mayor Ray Agnew Seconded: Deputy Mayor Hank Langes CARRIED

Motion: The Legatus Group Chair, CEO and Constituent Council CEO’s certify via their signature acceptance of the 2016/2017 Legatus Group Audited Annual Financial Statement.

Moved: Mayor Rodney Reid Seconded: Chairman Kathie Bowman CARRIED

2.4 Election of Officer Bearers

The Chairman declared all offices vacant and passed the Chairing of the meeting to the CEO.

The CEO confirmed as per the agenda that at the close of business on Friday 1 September 2017 the following nominations had been received for the officer bearer positions:

Chairman:
- Mayor S.P. (Peter) Mattey by the Regional Council of Goyder
- Mayor John Rohde by Mayor Colin Nottle District Council of Mount Remarkable.

Deputy Chairman:
- Mayor Bob Sloane by The Barossa Council
- Mayor Colin Nottle by Mayor Cynthia Axford District Council of Barunga West
- Mayor Denis Clark by Northern Areas Council

The CEO advised that he had received notification prior to the AGM and after the agenda had been distributed that Mayor John Rohde was withdrawing. This information was conveyed to all board members prior to the meeting by way of email. The withdrawal was confirmed by Mayor Rohde.

Motion: That Mayor Peter Mattey be elected as the Chairman for the Legatus Group for the 2017/2018 year.

Moved: Mayor Bob Sloane Seconded: Mayor Peter Slattery CARRIED

Chairman Peter Mattey then asked the CEO to continue Chairing the meeting.
The CEO outlined that at Charter item 3.5.3 nominations from Constituent Councils for the position of Chair and Deputy Chairs must be in writing and reach the CEO no later than one week prior to the date of the Annual General Meeting. General discussion was held on what constituted a nomination from a constituent council. Mayor Cynthia Axford advised the meeting that she was withdrawing her nomination for Mayor Colin Nottle as Deputy Chair.

Motion: That Mayor Bob Sloane and Mayor Denis Clark be elected as the Deputy Chairs for the Legatus Group for the 2017/2018 year.

Moved: Mayor Cynthia Axford  Seconded: Mayor Peter Slattery  CARRIED

2.5 Legatus Group Committees

The meeting noted that the Audit and Risk Committee Members: Mayor Ray Agnew, Chairman Kathie Bowman and CEO’s Andrew Johnson and Colin Davies terms had expired and that Mayor Colin Nottle’s term expires on 18 May 2019.

Motion: That the current Audit and Risk Committee Members: Mayor Ray Agnew, Mayor Colin Nottle, Chairman Kathie Bowman and CEO’s Andrew Johnson and Colin Davies are appointed as the Audit and Risk Committee.

Moved: Mayor Peter Slattery  Seconded Mayor Bob Sloane  CARRIED

Chairman Peter Mattey resumed as Chairman of the meeting.

2.6 Representatives to other organisations

The meeting noted that the Chairman, Deputy Chairs and CEO are automatically members of the South Australian Regional Organisation of Councils.

2.7 Delegations

Motion: That the following delegations be approved for 2017/2018

<table>
<thead>
<tr>
<th>Delegation</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank account signatories</td>
<td>Chairperson, Chief Executive Officer (CEO) &amp; Griff Campbell</td>
</tr>
<tr>
<td>Approving expenditure of budgeted items</td>
<td>CEO</td>
</tr>
<tr>
<td>Approving project briefs</td>
<td>CEO</td>
</tr>
<tr>
<td>Approving contracts within budget up to $5,000</td>
<td>CEO</td>
</tr>
<tr>
<td>Calling for tenders, contracts and consultancies</td>
<td>CEO after consultation with Chair and Deputy Chairs</td>
</tr>
<tr>
<td>Appointing tenders, contracts and consultancies</td>
<td>CEO after assessment panel and with approval from Chair and Deputy Chairs</td>
</tr>
<tr>
<td>Recruitment of staff other than CEO</td>
<td>CEO</td>
</tr>
<tr>
<td>Performance management of CEO</td>
<td>Chairman</td>
</tr>
<tr>
<td>Performance management of staff and contractors</td>
<td>CEO</td>
</tr>
</tbody>
</table>
Moved: Mayor Peter Slattery  Seconded: Mayor Bob Sloane  CARRIED

2.8 Determination of Council Subscriptions

Motion: That the 2017/2018 Constituent Council subscription is set at $10,850.

Moved: Mayor Ray Agnew  Seconded: Chairman Kathie Bowman  CARRIED

2.9 Delegate Allowances

Motion: That the 2017/2018 delegates allowance is set at $4,270 for the Chair and $1,500 to be spread across the Legatus zone delegates for the Local Government Association Board.

Moved: Mayor Rodney Reid  Seconded: Mayor Ray Agnew  CARRIED

3. Other Business

Legatus Charter Alternation and Review:

Following a review of the Legatus Group Charter by the Constituent Councils at the ordinary meeting 18 November 2016 a series of recommendations were provided with regards changes to the Legatus Group Charter. Several changes were made and the Chairman sought any further comments from the floor regarding the remaining proposed amendments to the Charter, and there were none. A motion was moved and carried that all remaining amendments to the Charter be left on the table for review at the Annual General Meeting and these were distributed with the agenda.

Motion: That clause 3.6.4 of the Charter be removed.

Moved: Mayor Colin Nottle  Seconded: Mayor Paul Thomas  CARRIED

Motion: That clause 3.6.14 removes the requirement for a copy of the notice and agenda for the meeting to be placed on public display at the principal offices of the Constituent Councils and the Legatus Group.

Moved: Mayor Ray Agnew  Seconded: Deputy Mayor Hank Langes  CARRIED

Motion: That clauses requiring notices, agendas and minutes all be managed electronically (except for one master version).

Moved: Deputy Mayor Hank Langes  Seconded: Mayor Peter Slattery  CARRIED

Motion: That clause 7.11.1 is varied so that the Regional Management Group will include the CEO of the Legatus Group attendance at their meetings who will in turn provide the secretariat services on behalf of the Regional Management Group.

Moved: Mayor Ray Agnew  Seconded: Deputy Mayor Hank Langes  CARRIED

Motion: That clause 5.1.1 requires that the annual budget receives endorsement by Councils.

Moved: Mayor Colin Nottle  Seconded: Mayor Bob Sloane  CARRIED

4. Close of Meeting

Meeting closed by the Chair at 11:05am

Signed as a true and correct record:

Chairman ______________________ Dated _____________